EAST ALLEGHENY SCHOOL DISTRICT MINUTES FOR THE REGULAR SCHOOL BOARD MEETING OCTOBER 12, 2015

Committee Meeting 6:00 p.m. - Public Session 7:00 p.m

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EXECUTIVE SESSION	The Board wen	t into Executive Session from 6:15 to 6:55 p.m. for Personnel reasons.		
CALL TO ORDER	The regular meeting of the School Board of the East Allegheny School District is called to order by Mrs. McCullough, the president, at 7:20 p.m.			
	Pledge of Alleg	giance		
ROLL CALL		Irs. Gates, Ms. Hensler, Mrs. Koch, Mrs. McCullough, Pearsol, Mr. Volpe.		
ALSO PRESENT:	Mr. Mac Fann, Ms. Valicenti. Solicitor: Mr. Beisler.			
STUDENT REPRESENTATIVES	ABSENT: Chamari Willis, Sunni Coyne.			
MINUTES OF THE REGULAR MEETING OF SEPTEMBER 14, 2015	Mr. Pearsol moved and Dr. Miller seconded the motion approving the minutes of the regular school board meeting of September 14, 2015.			
OF SEFTEMBER 14, 2015	The motion was passed, no dissenting votes.			
SUPERINTENDENT'S REPORT	Mr. Mac Fann thanked Mrs. Yusko for providing and planning the Homecoming Tailgate. He also thanked Nutrition Group for donating all the food and drinks.			
STUDENT REPRESENTATIVE	No report – Representatives absent.			
HEAR FROM THE CITIZENS	There were no requests to speak.			
COMMUNICATIONS:				
APPROVE AGENDA <u>IN TOTO</u>	Mrs. Gates moved and Mr. Pearsol seconded the motion to approve the agenda as a whole, with exceptions as noted.			
	Brown	None.		
	Gates	None.		
	Hensler	None.		
	Koch	None.		
	McCullough	None.		
	Miller	Policy, Letter A – Policy #237 – No. Yes to all others.		
	ъ 1	N.		

The motion was passed.

None.

None.

Pearsol

Volpe

BUDGET & FINANCE

TREASURER'S MONTHLY FINANCIAL STATEMENT FOR APPROVAL (A) Mrs. Gates moved and Mr. Pearsol seconded the motion to approve the Treasurer's monthly report.

The motion was passed, no dissenting votes.

SECRETARY'S REPORT FOR APPROVAL (B)

Mrs. Gates moved and Mr. Pearsol seconded the motion to approve the Secretary's report.

The motion was passed, no dissenting votes.

COMMITTEE REPORTS:

BUDGET & FINANCE

BILLS FOR PAYMENT APPROVAL AND RATIFICATION (C) Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the payment of bills as follows:

General Fund ------ \$1,049,030.08 GF Batch 4 ------ \$ 569,270.63 Fund 31+ 531,327.38

+Fund 31 – Capital Improvement Funds

The motion was passed, no dissenting votes.

PURCHASE ORDERS APPROVAL (D) Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve purchase orders as follows:

General Fund ----- \$ 12,206.15

The motion was passed, no dissenting votes.

CAFETERIA BILLS FOR PAYMENT (E) Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify Cafeteria bills for payment in the amount of \$2,333.94.

The motion was passed, no dissenting votes.

FEDERAL PROGRAM BILLS FOR PAYMENT (F) Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the Federal Program bills as follows:

BUDGET & FINANCE

APPLICATION FOR PAYMENT #002 FIELDTURF USA (G)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the Application for Payment, #002, Invoice #636551, to FieldTurf USA, Inc. in the amount of \$46,692.26 for the East Allegheny Churchman Stadium field turf replacement project.

The motion was passed, no dissenting votes.

MEMORANDUM OF UNDERSTANDING (H)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the renewal of the Memorandum of Understanding between the East Allegheny Board of School Directors and the East Allegheny Education Association relative to the starting time for the professional staff in the preschool classroom for the 2015-2016 school year, as per attached.

The motion was passed, no dissenting votes.

PREMIUM CONVERSION PLAN FOR APPROVAL (I)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the establishment of the East Allegheny School District Flexible Benefits Plan, commonly known as a Premium Conversion Plan. This Plan allows the employees' contribution towards the monthly healthcare premium to be made on a pre-tax basis rather than an after-tax basis, meaning these contributions will not be considered income for the purposes of Federal Income Tax, FICA, state income and local wage taxes. The establishment of this Plan is a component of the negotiated 2012-2018 contract between the East Allegheny School District and the East Allegheny Education Association.

The motion was passed, no dissenting votes.

AGREEMENT STEEL CITY THERAPY, LLC (J)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board enter into an agreement with Steel City Therapy, LLC, Bethel Park, PA to provide occupational and physical therapy to the East Allegheny School District as requested by authorized personnel of the District, at a cost of \$50/hour for Occupational Therapy Assistants, \$57/hour for Occupational Therapists and \$61/hour for Physical Therapists, effective November 2, 2015.

The motion was passed, no dissenting votes.

MEMORANDUM OF UNDERSTANDING (K)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the Memorandum of Understanding between the East Allegheny Board of School Directors and the East Allegheny Education Association relative to modification of the lunch times for the professional staff at Logan Elementary School, specifically, teachers may volunteer to work during their lunch time one day per week for a 30 minute cafeteria duty for the 2015-2016 school year, as per attached.

BUILDING & GROUNDS

USE OF PROPERTY REQUEST

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the following requests for the use of the district facilities at a cost to the organization according to board policy:

<u>Group</u>	Building/Grounds	Date Requested	<u>Time</u>	Activity
EAAA	West. Gym	S thru Sa, 10/15/15-5/15/2016	M-F, 6:00-9:00 p.m. Sa-Su, 9:00 a.m9:00 p	Basketball o.m.

The motion was passed, no dissenting votes.

CURRICULUM

CONFERENCE REQUEST HOMESTEAD, PA (A)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the request from Mark Pogue, Carl Baumgart and Richard Campbell, High School Teachers, to attend a mandatory conference on the Teacher Empowerment Grant at the Allegheny Intermediate Unit, Homestead, Pa on Friday, October 9, 2014 from 7:30 a.m. to 3:30 p.m. COST TO THE DISTRICT: Three (3) substitutes (\$128.86 each), paid by the grant.

The motion was passed, no dissenting votes.

FIELD TRIP REQUEST SLIPPERY ROCK, PA (B)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Justin Rosco, Band Director, and any student in the music department interested in music as a career (anticipating 5 students), to attend the "Music Major for a Day" event at Slippery Rock University, Slippery Rock, PA on Wednesday, October 14, 2015 from 6:00 a.m. to 2:00 p.m. COST TO THE DISTRICT: One (1) substitute for one (1) day.

The motion was passed, no dissenting votes.

FIELD TRIP REQUEST ELIZABETH, PA (C)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from the Girl Scout LIFT program for the Girl Scout Junior/Senior High School Lift group to visit Triple B Farm, Elizabeth, PA on Friday, October 16, 2015, leaving school at 2:30 p.m. The students would return in time for the 5:30 activity bus. Students are developing a sense of where their food comes from and all the steps it takes to get it from where it grows to how it ends up on their plate.

COST TO THE DISTRICT: None.

The motion was passed, no dissenting votes.

CONFERENCE REQUEST HARRISBURG, PA (D)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Ryan Encapera, High School Teacher, to attend mandatory HECAT training at PaTTAN, Harrisburg, PA on Monday and Tuesday, October 26-27, 2015. This training is to gain knowledge on writing health curriculum as per PDE, HECAT, and District standards.

COST TO THE DISTRICT: One (1) substitute for two (2) days. All other costs covered by the HIV/STD and Teen Pregnancy Education Grant.

CURRICULUM

FIELD TRIP REQUEST MADISON, PA (E)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Marcella Sippey, High School Mathematics Teacher, and 4 students to attend the Westinghouse Electric Company's Introduce a Girl to Engineering Day at the Waltz Mill Facility in Madison, PA on Wednesday, November 4, 2015 from 7:00 a.m. to 2:00 p.m. COST TO THE DISTRICT: One (1) substitute for one (1) day and transportation (school van).

The motion was passed, no dissenting votes.

CONFERENCE REQUEST PITTSBURGH, PA (F)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Jennifer Costello and Kimberly Palermo, Logan Elementary Teachers, to attend a conference, Smithsonian Learning Laboratory Workshops, funded by the Grable Foundation, and held at the Heinz History Center, Pittsburgh, PA on the following dates:

Thursday, November 5, 2015 Wednesday, December 2, 2015 Tuesday, February 23, 2016 Wednesday, May 11, 2016 (Make-up Date – Tuesday, April 5, 2016)

COST TO THE DISTRICT: None, all costs covered by the Grable Foundation via a grant, including the costs of the substitutes.

The motion was passed, no dissenting votes.

CONFERENCE REQUEST HERSHEY, PA (G)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Emilia Peiffer, High School Guidance Counselor, to attend the 2015 Standards Aligned System (SAS) Institute College and Career Readiness Conference at the Hershey Lodge and Convention Center, Hershey, PA on Sunday-Tuesday, December 6-8, 2015. COST TO THE DISTRICT: None, all costs covered by the Pennsylvania School Counselors Association (PSCA).

The motion was passed, no dissenting votes.

COMMUNITY ON THE MOVE PROGRAM (H)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration to provide the following information to the Board for the "Community on the Move" Logan Elementary School events submitted by Bryan Dull:

Monthly events beginning in January to be announced. Events may include bowling, roller skating, an event at the YMCA and a mini-golf night.

CURRICULUM

FIELD TRIP REQUEST NEW YORK, NY (I)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Stephen Ehrlich, Amanda Rosco and Justin Rosco, 20 students, a registered nurse (Mrs. Nicholson*) and a security guard (Mrs. Foscoe*), to travel to New York City, NY on Friday, February 12 through Monday, February 15, 2016, to visit the educational and cultural offerings in the city, including a workshop with a Broadway show cast member.

COST TO THE DISTRICT: None, all costs will be covered by the students and fundraising. No substitutes are needed as school is not in session for these days. However, should any of these days be required as a makeup snow day, substitutes would then be required.

* Clearances on file.

The motion was passed, no dissenting votes.

FIELD TRIP REQUEST PITTSBURGH, PA (J)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Lauren Demsey, Elementary Art Teacher, 145 2nd grade students, and 12-16 additional chaperones, to visit the Carnegie Museum of Art, Pittsburgh, PA on Friday, March 4, 2016 from 9:00 a.m. to 2:30 p.m. COST TO THE DISTRICT: Transportation and all other costs covered by a grant from the Grable Foundation.

The motion was passed, no dissenting votes.

SENIOR TRIP REQUEST NEW YORK CITY, NY (K)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Alice Gaskell, English Teacher, up to 50 senior students (minimum of 30), and additional parent chaperones (at a ratio of 1:10) to travel to New York City, NY with Academic Travel Services, from Saturday, May 28, 2016 through Monday, May 30, 2016 (Memorial Day weekend). All handbook and field trip policy guidelines will apply. Evening security is provided by the company.

COST TO THE DISTRICT: None. The cost of the trip per student is \$610, payable by the student/parent.

The motion was passed, no dissenting votes.

FIELD TRIP REQUEST PITTSBURGH, PA (L)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration recommends the Board approve the request from Betsy D'Emidio, Head Principal, 5-6 science teachers, approximately 36 JSHS students, and 90 Logan Elementary students to travel to Soldiers and Sailors Memorial Hall for the 28th Annual Faraday Lecture, on Wednesday, November 18, 2015 from 9:15 – 1:00 p.m. COST TO THE DISTRICT: Transportation paid by Dr. Frederick Miller.

POLICY

ADOPTION OF REVISIONS TO POLICIES (A)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the adoption of the revisions to the following policies, due to the consolidation of schools, as per attached:

Policy #204, Attendance

Policy #218, Student Discipline

Policy #221, Dress and Grooming

Policy #235, Student Rights and Responsibilities

Policy #237, Electronic Devices

Policy #249, Anti-Bullying

Policy #802, School Organization

ROLL CALL

On a roll call vote, the following members voted Yes: Brown, Gates, Hensler, Koch, McCullough, Pearsol, Volpe. No: Dr. Miller – No to Policy #237 only; Yes to all others.

Policy #237 - Yes 7

No 1

All others – Yes 8

No 0

The motion was passed.

FIRST READING OF NEW POLICY #819.1 SUICIDE AWARENESS, PREVENTION AND RESPONSE (B)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the first reading of new policy #819.1, Suicide Awareness, Prevention and Response, as per PSBA and Act 71 of 2014codified as Section 1526 of the Pennsylvania School Code, requires each school entity to adopt a youth suicide awareness and prevention policy, as per attached.

The motion was passed, no dissenting votes.

FIRST READING OF REVISIONS TO POLICIES (C)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the first reading of the revisions to the following policies:

Policy #335, Family and Medical Leaves (Administrative Employees)

Policy #435, Family and Medical Leaves (Professional Employees)

Policy #535, Family and Medical Leaves (Classified Employees)

Policy #339, Uncompensated Leave (Administrative Employees)

Policy #439, Uncompensated Leave (Professional Employees)

Policy #539, Uncompensated Leave (Classified Employees)

STUDENT LIFE

PMEA FESTIVAL DATES (A)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the participation of selected students, along with one staff member, in the following PMEA District and Regional Orchestra, Band and Chorus Festivals. According to PMEA bylaws, directors are required to accompany their students and assist in the audition process. Transportation will be needed, however, in most circumstances, the school van will suffice and can be driven by the director involved. There is adequate money already budgeted to cover the Festivals listed below.

<u>Festival</u>	Date(s)	Location
"Mucho Macho" Chorus Fest.	November 3, 2015	McKeesport HS
"Sweet Harmony" Ch. Fest.	November 20, 2015	Upper St. Clair HS
District Chorus	February, 3-5, 2016	Penn Hills HS
PMEA District Orchestra	January 7-9, 2016	Upper St. Clair HS
PMEA Jr. District Band - East	TBA	Dorseyville MS
PMEA District Band East	January 27-29, 2016	Norwin HS
PMEA Region Chorus	March 16-18, 2016	Western Beaver HS
PMEA Region Orchestra	February 25-27, 2016	State College HS
PMEA Region Band	March 9-11, 2016	Valley HS
PMEA District JH Orchestra	TBA	TBA

COST TO THE DISTRICT: Registration, transportation (school van), and one (1) substitute for the number of days listed for each festival (\$128.86/day).

The motion was passed, no dissenting votes.

AGREEMENT (B)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the Agreement in Lieu of Expulsion for Student J, as per attached.

The motion was passed, no dissenting votes.

VOLUNTEERS FOR APPROVAL (C)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve parent volunteers for the Logan Elementary PTO, as per attached, and clearances on file as indicated.

The motion was passed, no dissenting votes.

VOLUNTEERS FOR APPROVAL (D)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the additional list of volunteers for the marching band program as per attached. All clearances are on file as indicated.

STUDENT LIFE

APPROVE MUSIC DEPARTMENT CONCERTS (E)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration recommends the Board approve the additional concert for the 2015-2016 school year, as submitted by the East Allegheny Music Department and further request the use of the Logan Elementary School auditorium and surrounding areas.

Concert	<u>Date</u>	Location	<u>Time</u>
Logan Elementary Band/Chorus Concert	Thursday, December 17, 2015	Logan	7:00 p.m.

The motion was passed, no dissenting votes.

PERSONNEL

REASSIGNMENT OF CUSTODIANS (A)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the reassignment of the following Group I custodians to the respective areas:

Stephen Godbolt Logan Elementary Area #3 – Tan 2nd Floor (3-11:30 p.m.)

Joseph Schopp EAJSHS Food Service Custodian/Driver (7:00 a.m.-3:30 p.m.)

EAJSHS Area A (3-11:30 p.m.)

The motion was passed, no dissenting votes.

LEAVE REQUEST KINDERGARTEN TEACHER (B)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Amanda Rhoten, Kindergarten Teacher, to use thirty-five (35) of her available sick days for the birth of her child commencing, tentatively, on or about Monday, January 4, 2016 and concluding, tentatively, February 23, 2016. Mrs. Rhoten further requests a Family Medical Leave, commencing, tentatively, February 24, 2016 and concluding Wednesday, March 23, 2016. Mrs. Rhoten plans to return to her position, tentatively, on Tuesday, March 29, 2016.

The motion was passed, no dissenting votes.

FMLA LEAVE REQUEST ELEMENTARY ART TEACHER (C)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Lauren Demsey, Elementary Art Teacher, for a Family Medical Leave on an intermittent, flexible basis, to be used as needed, for her chronic illness, upon medical certification.

The motion was passed, no dissenting votes.

HIRING OF COACHES (D)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board hire the following athletic coaches in the respective positions (clearances are on file):

Kristen Batey North Huntingdon Asst. 7th/8th Grade Girls Basketball Coach George Little McKeesport Asst. Varsity Football Coach

PERSONNEL

REASSIGNMENT OF COACH (E)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board reassign Bill Sanders from the position of Assistant MS Football Coach to Head MS Football Coach and further authorize the posting of the Assistant MS Football Coach position.

The motion was passed, no dissenting votes.

SUBSTITUTES FOR APPROVAL(F)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the following substitutes in the respective areas:

Jeffrey Gyergyo North Versailles Custodian
Josette Kurey North Versailles English 7-12
Brittany Maurizi North Versailles PK-4

Victoria Parson North Versailles School Nurse

The motion was passed, no dissenting votes.

RESIGNATION OF SPONSOR (G)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration recommends the Board accept the resignation of James Kulha as 7th/8th Grade Co-Sponsor, effective immediately, and further authorize the posting of this position.

The motion was passed, no dissenting votes.

FMLA LEAVE REQUEST SPECIAL EDUCATION TEACHER (H)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration recommends the Board approve the request from Chemen Callaway, Special Education Teacher, for a Family Medical Leave on an intermittent, flexible basis, to be used as needed, for her chronic illness, upon medical certification.

The motion was passed, no dissenting votes.

HIRING OF SPONSORS (I)

Mrs. Gates moved and Mr. Pearsol seconded the motion as recommended by the Administration recommends the Board hire the following individuals in the respective sponsor positions, and in accordance with the agreement between the East Allegheny Board of School Directors and the East Allegheny Education Association:

Tracy Yusko Freshman Class Sponsor
Deniece Lenart Sophomore Class Sponsor
Brendan Walk Junior Class Sponsor
Alice Gaskell Senior Class Sponsor

FEDERAL PROGRAMS REPORT:

Mrs. McCoy and I met at the beginning of September to discuss the items on the Federal Programs to-do List from the regional director for the month of September.

We confirmed the date of September 11th at 1:00 p.m. at Logan for the first Title 1 meeting with the Title 1 staff.

An email was sent to the building principals asking for the number of homeless students in their buildings and I also asked them to provide me with that information. The building principals were also sent Attestations forms to complete and return to the Title 1 Office.

Mrs. McCoy forwarded information for Mrs. Sedlak to put on the Federal Programs web-site so that parents have another means to access information regarding Title 1.

The Title 1 teachers were asked to complete their monthly Personnel Activity Report and forward the report to my office. Mrs. McCoy and I looked over them and I signed-off.

I completed my Split Funding Report showing the number of hours I spent working on Federal Programs and submitted it to Mr. Mac Fann to sign-off.

We held the first Title 1 meeting on Friday, September 11th at 1:00 p.m. at Logan Elementary. We discussed the start date for labs. I told them I was new to Federal Programs and welcomed any suggestions on how to bring more parents into the school in order to take a more active role in parent/student activities. We talked about having an activity between Thanksgiving and Christmas and another one after the first of the year with an author and book signing for each of the Title 1 students.

I told the Title 1 teachers how I would like their schedules completed as well as the date of submission. I wanted them to put the teacher's name and number of students being served in each time slot. I also let them know when I would like their population lists. A general reminder was given about sending out the permission slips to be in Title 1 to the parents/guardian.

I met with Mrs. McCoy about the Attestation form and also the Comparability Report that needed to be uploaded to PDE. We talked about the information that needs to be included on the PIMS report for the end of the 14 - 15 school year.

Mrs. McCoy and I discussed items and reports that are due for October. Mrs. McCoy will show me how she completes the Quarterly Reports for Federal Programs and how to submit them to PDE.

OLD BUSINESS: None.

NEW BUSINESS: Mrs. McCullough moved and Dr. Miller seconded the motion to fill the vacancy with Mr. Alan

Eichler in Region 3 of the East Allegheny School Board for Director Roxanne Eichler, who

resigned September 14, 2015, to serve the remainder of her term.

ROLL CALL On a roll call vote, the following members voted Yes: Brown, Gates, Hensler, McCullough,

Miller. No: Pearsol. Abstain: Volpe.

Yes 6 No 1 Abstain 1

The motion was passed.

MINUTES FOR THE REGULAR SCHOOL BOARD MEETING OCTOBER 12, 2015

ADJOURNMENT

Mr. Pearsol moved and Mr. Volpe seconded the motion to adjourn at 7:25 p.m.

Toni Valicenti

Tone Valuenti

Board Secretary

HEAR FROM THE CITIZENS

There were no requests to speak.